

# DIMENSIONS

VOLUME 22 DEPARTMENT OF PROFESSIONAL AND OCCUPATIONAL REGULATION WINTER 01/02

## New APELSCIDLA Board Regulations Expected Early 2002



At its November 19, 2001, meeting, the APELSCIDLA Board adopted final regulations that will be effective March 1, 2002. The regulations as adopted include several additions and amendments that will affect all regulants of the Board. The changes include:

**Electronic seals, signatures, and dates.** This is likely the most significant change to the Board's regulations. Once effective, the regulations will permit an electronic seal, signature, and date to be used in lieu of an original seal, signature, and date when specific criteria are met. The electronic seal, signature, and date must be a unique identification of the professional; verifiable under the professional's direct and sole control; linked to the document file in such a manner that changes are readily determined and visually displayed if any data contained in the document file was changed subsequent to the electronic seal, signature and date having been affixed to the document; and changes to the document after affixing the electronic seal, signature and date shall cause the electronic seal, signature and date to be removed or altered in such a way as to invalidate the electronic seal, signature and date. In addition, once the electronic seal, signature and date is applied to the document, the

document shall be in a view-only format if the document is to be electronically transmitted.

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**Registration of Certified Interior Designer Firms.** Pursuant to House Bill 1428, which was adopted by the 2000 General Assembly Session, certified interior designer firms shall be required to register with the

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## Changes to LS, LA, and PE Examination Fees



Due to increased costs in administering the examinations, several of the Board's examination fees have increased. The following examination fees now apply:

Fundamentals of Engineering Examination:	\$70
Principles & Practice of Engineering Exam:	\$135
*Fundamentals of Land Surveying Exam:	\$95
Principles & Practice of Land Surveying Exam:	\$140
*Land Surveyor Exam—Virginia Portion Only:	\$50
*Land Surveyor B Exam:	\$20
Landscape Architects Exam—LARE (total):	\$630
Section A	\$68
Section B	\$108
Section C	\$160
Section D	\$160
Section E	\$160

\*No change



*The Board and Department would like to extend their deepest sympathy and support to all those affected by the tragic events of September 11, 2001. Our best wishes and support are with those who are protecting our freedoms by fighting the war against terrorism.*



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**Board.** Certified interior designers may register as business entities, professional corporations, or professional limited liability corporations. If the certified interior designer chooses to register their firm as a professional corporation or professional limited liability corporation and the firm will also offer architecture, engineering, or land surveying services, then at least 2/3 of the stock or membership interests must be held by a licensed architect, professional engineer, or land surveyor.

#### Notification by professional in responsible charge.

Another change that was adopted into the final regulations is the requirement that person(s) in responsible charge of the profession(s) practiced or offered at each place of business shall notify the Board in writing of any change of his employment status within 10 days of the change. Previously, it was the firm's responsibility to notify the Board of any such change, but now the responsibility also lies on the individual to ensure that the Board is kept informed of changes in responsible charge. Please note that the firm is still required to notify the Board of any such changes.

Professional required at each place of business. After forming a committee to review the issue, the Board has adopted regulations which amend 18 VAC 10-20-780 of the existing regulations. The amendment would allow a professional to be in responsible charge of more than one location provided that the professional is in said place of business a majority of the operating hours of the business, and in responsible charge during a majority of the hours of operation at each location.

Other clarifying and housekeeping changes were made to the regulations as well. All regulants of the Board will receive a copy of the new regulations once they go into effect, provided that the Board office has your correct address.

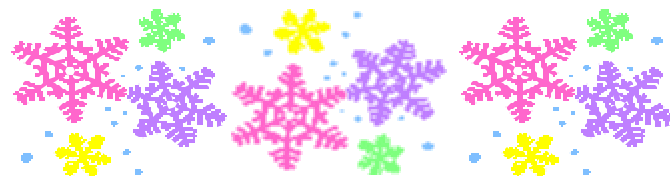
This information is meant to provide a summary of changes to the Board's regulations; however, it should not be relied on exclusively to determine the Board's minimum requirements. Please refer to the Board's regulations and/or contact the Board office for more information.



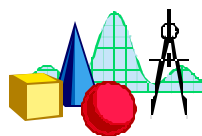
## Photogrammetry



At a meeting on November 19, 2001, the Board met to consider re-adoption of final regulations. Based on advice received from Board counsel, a motion was passed by the Board that removes all regulations related to photogrammetry from the final regulations. While the legal advice is confidential and subject to attorney/client privilege, the Board did release a portion of the advice in order to better inform the public of the reason behind the Board's decision. Specifically, the Board counsel determined that the Board does not have the authority to sublicense any profession, including land surveyor photogrammetrists. The regulations as adopted by the Board at the November meeting have an anticipated effective date of March 1, 2002. Please see the front page article regarding the APELSCIDLA Board regulations for more details on the final regulations. ▲



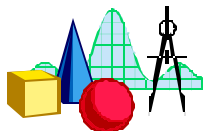
## Home Inspector Certification Program



As you may recall from the last issue of *DIMENSIONS*, the 2001 General Assembly Session adopted House Bill 2174, which provides for the voluntary certification of residential home inspectors. This program was made a part of the Board for Asbestos and Lead, which is now the Board for Asbestos, Lead and Home Inspectors.

The Board for Asbestos, Lead and Home Inspectors is currently developing regulations for certified home inspectors. Although the voluntary certification program is not anticipated to be active before July 1, 2003, you can request to be put on a mailing list so that you may receive updates as these regulations go through the regulatory review process. You may request to be put on this mailing list, called the Public Participation Guidelines List, by contacting the Board for Asbestos, Lead, and Home Inspectors at (804) 367-2648. If possible, please provide an email address, along with your mailing address. ▲

## Electrical PE Exam Undergoes Name Change



*Please share this information with those members of your staff who are candidates for or eligible for the examination.*

The Board of Directors of the National Council of Examiners for Engineering and Surveying (NCEES) recently approved a change in the name of the Principles and Practice of Electrical Engineering examination to the Principles and Practice of Electrical and Computer Engineering Examination. This change will go into effect with the administration of the April 2002 examination.

The name change is particularly appropriate as it will coincide with the exam's conversion to a new breadth and depth format. The April 2002 exam will contain both a morning module testing the breadth of electrical engineering, and three afternoon modules testing depth topics in electrical and computer engineering. All candidates will work the same morning breadth modules. They will then choose the afternoon depth module that best corresponds to their area of expertise. Computer engineering is one of the depth modules, containing a balanced number of questions on hardware and software content as well as a small number of questions on networks. Other afternoon depth modules are Electronics/Controls/Communications and Power. ▲

## Did You Know . . .

When applying to the Board for licensure by examination or comity, some individuals must obtain verification of their previous examination grades or registration in another state. It has recently come to our attention that the Pennsylvania State Registration Board for Professional Engineers, Land Surveyors and Geologists has two different types of verifications with a different fee for each type. If you took the FE and/or PE examination in Pennsylvania and desire licensure in Virginia, please be sure to request the verification that **INCLUDES** examination scores. We will be unable to process your application without this information. ▲

## "The Dog Ate My Renewal" and Other Tales of Woe



License, certificate, and registration holders are required to renew their license, certificate, and/or registration every two years. Renewal notices are sent to regulants of the Board approximately 45 days before the expiration date on the license as a reminder to renew the license, certificate or registration. While many renewal notices are returned to the Board office with the appropriate fee, other renewal notices suffer a much more mysterious fate. Here are a few examples of phone calls received by the Board office regarding renegade renewal notices:

### "I got the renewal notice but I didn't read it."

You are responsible for maintaining your license, certificate, and/or registration. Your license or certificate is good for two years and expires on the last day of the month in which your license or certificate was issued. If the renewal notice is not received by the Board office within 30 days following the expiration date noted on the license, certificate or registration, a late renewal fee equal to the regular renewal fee plus \$25 shall be required. If it is more the six months passed the expiration date of the license, certificate, or registration, then reinstatement is required. (18 VAC 10-20-670 and 18 VAC 10-20-680)

### "My ex didn't forward my mail when I moved out."

The renewal notice is mailed to your address of record approximately 45 days before the expiration date on the license, certificate, or registration. If you move, it is imperative that you notify the Board office of your new address so that we can update our records. Additionally, the Board's regulations require that you notify the Board office of any change of address, in writing, within 30 days of making the change. (18 VAC 10-20-795)

### "I moved and forgot to give you my new address."

The renewal notices are mailed bulk mail, therefore, these notices are not forwarded by the US Postal Service. We make an effort to forward returned renewal notices to an alternate address if one is provided by the US Postal Service, but we cannot be responsible if you

*(Gasp! It's you!)*

(Continued from page 3)

fail to notify the Board office of your new address. The regulations clearly state that failure to receive a renewal notice does not relieve the regulant of the responsibility to renew. (18 VAC 10-20-670.B.)

"I thought I mailed my check on the deadline and it would be delivered on time."

It is important to make sure that you allow enough mailing time for your renewal notice to reach our office. The Board office goes by the date the renewal notice was received at the Board office, not by the postmark date.

"I received my renewal notice but misplaced it."

You may contact the Board office at (804) 367-8512 to receive alternate instructions for renewing your license, certificate, or registration. Or you may refer to 18 VAC 10-20-670.B of the Board's regulations for instructions on renewing your license, certificate, or registration.

"My accountant/spouse/secretary/clerk/partner forgot to pay the bill."

Renewing your license, certificate, or registration is your responsibility. While there is a 30 day grace period so that you may renew your license, certificate, or registration without penalty, you may not practice during any time period that your license, certificate, or registration is expired.

"I paid my land surveyor's renewal, but forgot to pay my engineer's renewal."

If you are a dual-license holder, you still are responsible for paying the renewal fees for all licenses and/or certificates that you have with the Board. Additionally, when submitting a change of address, any regulant holding more than one license, certificate or registration shall inform the Board of all licenses, certificates, or registrations affected by the change. (18 VAC 10-20-795)

"I paid for my business renewal, but forgot to pay my individual license/certificate renewal."

All business registrations expire on December 31 of odd-numbered years, and branch office registrations expire on the last day of February of each even-numbered year. In addition to renewing your business registration, you must be sure to renew your individual registration as well. Additionally, do not get your business renewal fees owed to the Board confused with fees that may be required by the State Corporation Commission.

"I didn't have any projects in Virginia, so I let my license lapse."

If you choose to let your license lapse, you will not receive any further mailings from the Board office. Additionally, if you choose to renew at a later date, you may have to pay late penalties and/or meet the requirements for reinstatement of the license/certificate, which varies depending on the amount of time the license or certificate has been expired.

If you are unsure of the expiration date of your license, certificate, or registration, there are several avenues that you may use to check your license, certificate, or registration. You may check the wallet card and/or license card that is mailed upon initial issuance or renewal of your license, certificate, or registration. You may also refer to the Board's website at [www.state.va.us/dpor](http://www.state.va.us/dpor) and click on the "Regulant Lookup" option on the left hand side of your screen. Or you may contact the Board office at (804) 367-8512 to verify the expiration date on your license, certificate, or registration. ▲

*This article is based on an article that was printed in the July, August, September 2000 Kansas Technical Professions newsletter. Special thanks go to the Kansas State Board of Technical Professions for allowing us to use this article.*

## In Memoriam



Mary Slayton, former Board staff member, passed away on November 14, 2001, after a courageous battle with ovarian cancer. Mary was the licensing supervisor for the APESCIDLA Board from 1990 until her retirement on September 1, 2001.

Mary is survived by her loving husband of 32 years, William "Willie" Slayton, Jr., as well as her son, Tommy Slayton, and daughter and son-in-law, Michele and Dexter Fredrick. Mary is also survived by her four grandsons, who were the light of her life and her greatest accomplishment. Mary's pleasures included time spent with her grandsons and fishing on the Rappahannock River. Mary had a host of friends that showed interest, concern, and compassion.

At its meeting on November 19, 2001, the Board adopted a resolution in memoriam for Mary's family to acknowledge her hard work on behalf of the Board. Mary will be deeply missed by the Board and the Department. ▲

## Examination Statistics

The following statistics are a compilation of the Virginia candidates who sat for the April 2001 Engineering and Land Surveying examinations.

### April 2001 Engineer Exam Results

	# Candidates	# Passing	% Passing
Fundamentals	707	448	63
Principles and Practice	427	192	45

### April 2001 Land Surveyor Exam Results

	# Candidates	# Passing	% Passing
Fundamentals	24	17	71
Principles and Practice	24	17	71
Virginia Portion			
Core Exam	41	24	59
Option A	58	25	43
Option B	6	4	67

**Quiet!**  
**EXAM IN PROGRESS**



Here are the statistics for the Virginia candidates who took the June 2001 Landscape Architect Registration Examination (LARE):

### June 2001 LARE Results

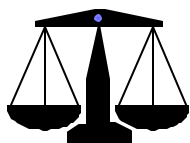
	# Candidates	# Passing	% Passing
Legal & Administrative Aspects of Practice (Section A)	24	16	67
Analytical Aspects of Practice (Section B)	18	18	100
Planning & Design (Section C)	22	6	27
Structural Cons. & Methods & Materials of Const. (Section D)	19	14	74
Grading, Drainage & Storm Water Management (Section E)	20	10	50

The following statistics are a compilation of the Virginia candidates who sat for the Architect Registration Examination (ARE) from January 1, 2001, to June 30, 2001.

### January—June 2001 ARE Results

	# Candidates	# Passing	% Passing
Building Planning	49	30	61
Building Technology	33	24	73
Construction Documents	34	28	82
General Structure	44	38	86
Lateral Forces	32	29	91
Materials & Methods	40	37	93
Mechanical & Electrical Systems	37	30	81
Pre-Design	31	22	71
Site Planning	33	19	58

## Disciplinary Actions



The following is a summary of actions taken against regulants by the APEL-SCIDLA Board. Although every effort is made to ensure that the information is correct, before making any specific decision based upon this information, you should check with the Board office to ensure accuracy.

FILE NUMBER 2001-00569, Ronald H. Gordon, LS

**VIOLATION**—Gordon performed survey work of approximately 43 acres in Dinwiddie County. On the survey performed by Gordon dated April 19, 2001, Gordon failed to include all of the Deed Book references for adjoining owners on the survey plat. **REGULATIONS VIOLATED**—18 VAC 10-20-370(C)(2)(c) **EFFECTIVE DATE**—September 17, 2001

FILE NUMBER 95-02297, John H. Plummer, LS, and FILE NUMBER 00-02316, John H. Plummer & Assoc.

The matter of File Number 95-02297, John H. Plummer, LS, first appeared in the Spring 99 issue of *DIMENSIONS*. As noted in that issue, the matter was on appeal in the Accomack Circuit Court. In an effort to resolve this matter, an Agreement for Renewal of Registration was entered at the June 6, 2001, Board meeting. Pursuant to this agreement, the Board voted to renew Plummer's business entity registration through December 31, 2001, provided Plummer agreed to comply with Virginia law and agreed to endorse a joint order with the Board withdrawing his appeal in the Circuit Court of Accomack County. The Board's findings of violations set forth in Final Opinion and Order No. 99-0257-95-02297 have been resolved to the satisfaction of the parties involved and the violations against Mr. Plummer were dismissed with no penalties imposed. ▲



## ARE and IDP Validated by NCARB's Practice Analysis



The National Council of Architectural Registration Boards (NCARB) recently published the results of its Architecture Practice Analysis Study, a comprehensive analysis of the profession of architecture as it is practiced today. More than 1,700 participants, including practitioners, educators, interns, major consumers of architectural services and other professionals whose work interfaces with architects, contributed to this extensive survey.

The study took a multi-method approach to identify the tasks and knowledge/skills that are important to the competent performance of recently registered architects. One function of the survey is to ensure that NCARB initiatives are in alignment with significant current, emerging, and future practices. An additional function of the survey is to evaluate the effectiveness of the Architect Registration Examination (ARE). Survey results report the content validity of the current ARE and reflect that NCARB has a strong foundation to develop future versions of the exam.

Based on the study results, other NCARB services were also validated, including the NCARB's Intern Development Program (IDP). Survey findings support the need for the IDP, as respondents emphasized the need to dissolve any perceived gaps between education and practice. In fact, participating architects indicated that the IDP is a critical time for acquiring the necessary knowledge and skills for competent professional practice.

Some 4,600 architects, educators, and interns in the United States and Canada were invited to complete the survey. Nearly 40 percent of the surveys were completed and returned, an overall response rate considered to be excellent.

Development of the Practice Analysis was based on information gathered from focus group sessions, visits to architectural firms, telephone interviews, discussions with architecture "trend spotters" and meetings with collateral organizations (American Institute of Architects, American Institute of Architecture Students, Association of Collegiate Schools of Architecture, National Architectural Accrediting Board, and NCARB). ▲



# EXAMINATION SCHEDULE

## PROFESSIONAL ENGINEER & LAND SURVEYOR EXAM DATES

<u>Exam Date</u>	<u>Application Due Date</u>	<u>Exam Fee Due Date</u>
April 19, 2002	December 21, 2001	March 15, 2002
October 25, 2002	June 28, 2002	September 25, 2002

## ENGINEER-IN-TRAINING & SURVEYOR-IN-TRAINING EXAM DATES

<u>Exam Date</u>	<u>Application Due Date</u>	<u>Exam Fee Due Date</u>
April 20, 2002	December 21, 2001	March 15, 2002
October 26, 2002	June 28, 2002	September 25, 2002

## LANDSCAPE ARCHITECT EXAM DATES

<u>Exam Dates</u>	<u>Application Due Date</u>	<u>Exam Fee Due Date</u>
December 3-4, 2001	August 6, 2001	September 19, 2001
June 10-12, 2002	February 11, 2002	March 27, 2002
December 9-10, 2002	August 12, 2002	September 25, 2002

### Notes:

- ARCHITECTS: The Architectural Registration Examination is given year-round; therefore, there are no deadlines. The architect applications are reviewed on a continuous basis.
- INTERIOR DESIGNERS: The interior designers examination is administered by NCIDQ. You may reach them by dialing (202) 721-0220.

### MOVING? PLEASE NOTIFY THE BOARD OFFICE OF YOUR NEW ADDRESS.

Name: \_\_\_\_\_

Profession: \_\_\_\_\_

License Number: \_\_\_\_\_

Old Address: \_\_\_\_\_

New Address: \_\_\_\_\_

(P.O. Box must be accompanied by  
your physical address)

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Mail to:

APELSCIDLA Board, Department of Professional & Occupational Regulation  
3600 West Broad St.  
Richmond, VA 23230-4917

## 2002 CALENDAR OF EVENTS

Jan	30	Architects Section Meeting	May	1	Architects Section Meeting
Feb	6	Professional Engineers Section Meeting		8	Professional Engineers Section Meeting
	13	Land Surveyors Section Meeting		15	Land Surveyors Section Meeting
	20	Landscape Architects Section Meeting		22	Landscape Architects Section Meeting
	27	Interior Designers Section Meeting		29	Interior Designers Section Meeting
March	6	APELSCIDLA Board Meeting	June	6	APELSCIDLA Board Meeting

## APELSCIDLA BOARD MEMBERS

<u>Architects</u> Robert A. Boynton David L. May, Jr. Kathryn T. Prigmore *	<u>Prof. Engineers</u> Richard N. Davenport Ronald G. Helton James K. Lowe, Jr.	<u>Land Surveyors</u> Doyle B. Allen John M. Elkin, Jr. Wilmer F. Sirine, II	<u>Landscape Arch.</u> Ralph B. Higgins ** William M. Davenport	<u>Interior Designers</u> M. Lou Barnett Patricia W. Stockdon
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\* Board President, \*\* Board Vice-President

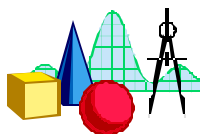
## IMPORTANT TELEPHONE NUMBERS

Licensing or Applications	(804) 367-8512 or -8506	Examination Questions	(804) 367-8569
Board Administration	(804) 367-8514	Complaints	(804) 367-8504

## IMPORTANT WEB SITE AND E-MAIL ADDRESSES

APELSCIDLA Web Site: <http://www.state.va.us/dpor> E-mail: [APELSLA@dpor.state.va.us](mailto:APELSLA@dpor.state.va.us)

NCARB:	<a href="http://www.ncarb.org">http://www.ncarb.org</a>	CLARB:	<a href="http://www.clarb.org">http://www.clarb.org</a>
NCEES:	<a href="http://www.ncees.org">http://www.ncees.org</a>	NCIDQ:	<a href="http://www.ncidq.org">http://www.ncidq.org</a>



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